

# P.S. Exports & Consolidates Pvt Ltd

141, Vandalur Road, Pudupakkam, Chennai 603103 Tel: 044 – 27414314.

## Job Description: Operations “Merchant Manager” - Full Time.

Job Title:	Merchant Manager - Apparels, Accessories & Fabric
Location:	Kelambakkam ,Chennai
Reporting To:	This Position reports to General Manager.
Dimensions:	Men’s, women’s, kids casual sportswear apparel, accessories and fabric graphics
Responsibilities/ Principle Accountabilities:	<ul style="list-style-type: none"><li>➤ Sample development</li><li>➤ Price negotiation</li><li>➤ Order confirmation</li><li>➤ L/C opening.</li><li>➤ Opening summary</li><li>➤ Sourcing</li><li>➤ Material collection</li><li>➤ Production planning</li><li>➤ Production monitoring</li><li>➤ Quality assurance</li><li>➤ Arrange final inspection</li><li>➤ Arrange shipment</li><li>➤ Co-ordinate with Export Department.</li><li>➤ Experience supporting Merchants within a environment.</li><li>➤ Prior experience sourcing Merchants into new marketplaces.</li><li>➤ Prior experience managing a team of direct reports.</li><li>➤ Extreme technical interest and capability</li><li>➤ Project management experience essential; team leadership/management experience a plus</li><li>➤ Exceptional attention to detail, independent worker, extreme comfort in fast changing environments</li><li>➤ Experience in consumer or small business-facing support</li><li>➤ Empathetic business tone with merchants using our Marketplace.</li><li>➤ Desire to see all issues to complete resolution and ownership of projects passed to you from management.</li><li>➤ Strong demonstrated problem solving and documentation skills extremely clear and concise written and verbal communication skills</li><li>➤ Strong drive to execute excellent, results-driven work regardless of initial challenges or blockers.</li></ul>

Education /Qualification :

1. A college degree and **Minimum of 7-10 years** of experience or above

Apply [to: careers@kel.psagroupindia.in](mailto:careers@kel.psagroupindia.in), Mention "**Application for Merchant Manager**"  
in subject area. Please specify in email as applying for the full time job.

Job Posted on **12<sup>th</sup> Thursday, Dec 2019**.